

Editor Advisory Committee

Committee members are: immediate past FSMTA President, past Editor, and a member at large, with the Editor as an ex-officio member.

General duties:

- Serve as a non-voting member of the State Executive Board.
- Maintain current job description and Manual of Procedure to be passed along to successors.
- Assist the Editor as needed with state publications.

A suggested time-table for duties follows:

November – odd year (incoming)

- Attend the State Conference.
- Attend last Executive Board meeting and receive manual and materials from outgoing Chair.

February, June

- Attend State Executive Board meetings.

November

- Attend the State Conference and Executive Board meetings.

November – odd year (outgoing)

- Attend the State Conference and Executive Board meetings. At last meeting turn over manual and materials to incoming committee member.