

**Florida State Music Teachers Association  
Executive Board Meeting**

**Saturday, June 12, 2010  
9:00 a.m. – 3:15 p.m.**

**Cabot Lodge Gainesville**

*(Voting members listed in italics)*

President Marc Hebda called the meeting to order at 9:06 a.m.

**Roll Call** was by signature. Those attending were:

<i>Marc Hebda</i>	<i>Adrienne LeBlanc</i>	<i>Anna M. Fagan</i>	<i>Jo Plunkett</i>
<i>Denise Homsley</i>	<i>Tanya Brooks</i>	<i>Mary Beth Purchase</i>	<i>Al Rozier</i>
<i>Carolyn Troupin</i>	<i>Priscilla Heffield</i>	<i>Lesia Schulha</i>	<i>Becky Barlar</i>
<i>Helen Dingus</i>	<i>Maria Santilli</i>	<i>Paulette Kilts</i>	<i>Martha Stubbs</i>
<i>Charles Turon</i>	<i>Sonja Rozier</i>	<i>Charlaine Free</i>	<i>Amy Turon</i>
<i>Kyung-ae Gibson</i>			

**Minutes** of the October 23, 2009 Board Meeting was approved with one correction; that Emily Bova's name be removed from the nominating committee report. With the correction, the minutes were approved.

**Treasurer's Report:** Al Rozier reported a total balance of \$35,675.00 as of June 7<sup>th</sup>. Our total expenses were \$35,283.46.

**The following report was amended and sent to me 6/21/10:**

Florida State Music Teachers Assoc.  
Profit & Loss  
July 2009 - June 2010

	<b>Total</b>
Income	
Community Service Awards Income	175.00
FSMTA Certification Fees	75.00
FSMTA Competitive Events - Concerto Competition Fee	980.00
FSMTA Competitive Events - Pre-College Chamber Music	105.00
FSMTA Non-Competitive Events - Student Activities Handbook	585.00
FSMTA Non-Competitive Events - Student Day Certificates	958.00
Membership Dues	7,823.00
Membership Dues - Rebates from MTNA	25,640.00
Membership List Sales	297.00
MTNA Competitions - Rebates from MTNA	2,770.00
MTNA Florida Fellow	1,702.00
Newsletter	450.00
Provisional Membership Tests	60.00
Total Income	\$41,620.00
Expenses	

Bank Charges	0.20
College Council/Collegiate Events Expense	184.48
Community Service Awards Expense	44.03
District and Local Associations - Supplies	49.77
Executive Board Expense, Meeting Rooms, Etc.	85.40
Florida Music Teachers Foundation - Allocation from Dues Increase	3,540.00
FSMTA Certification - Judges	80.00
FSMTA Certification - Supplies	42.36
FSMTA Competitive Events - Checks Returned for Insufficient Funds	35.00
FSMTA Competitive Events - Judges	2,578.70
FSMTA Competitive Events - Piano Tuning, Repair, Moving	550.00
FSMTA Competitive Events - Postage and Shipping	70.88
FSMTA Competitive Events - Supplies	184.57
FSMTA Non-Competitive Events - Postage and Shipping	221.17
FSMTA Non-Competitive Events - Supplies	2,563.78
FSMTA Teacher Awards - Postage and Mailings	20.87
Membership Dues - Rebates to Local Associations	1,152.00
Membership Dues - refunds for overpayments	15.00
Membership Dues Forwarded to MTNA	4,088.00
Membership Expense - Postage and Shipping	92.19
Membership Expense - Supplies	194.23
MTNA Competitions - Judges	5,260.52
MTNA Competitions - Piano Tuning, Repair, and Moving	465.00
MTNA Competitions - Postage and Mailings	55.37
MTNA Competitions - Supplies	158.80
MTNA Florida Fellow Contribution	1,000.00
MTNA Foundation Fund	145.00
MTNA National Conference State Pride Drawing	48.38
MTNA Southern Division Expense	938.00
Newsletter Expense	6,256.32
President's Expense - Registrations	505.00
President's Expense - Travel	2,072.95
Taxes & Licenses	75.25
Treasurer Expense - Supplies	192.57
Web Site - Domain Registration And Site Hosting	476.86
Web Site - Webmaster	1,050.00
Web Site Costs	1,161.45
Total Expenses	\$35,654.10
Net Operating Income	\$5,965.90
Other Income	
Interest Earned	387.07
Total Other Income	\$387.07

Net Other Income	\$387.07
Net Income	\$6,352.97

**Mr. Rozier reported that there was an error in the report sent out regarding payment to certification judges. \$80.00 was actually spent for them**

Mr. Hebda asked for clarification regarding whether we are a 501(C) 3 or a 501(C) 6. A discussion ensued. Mr. Hebda felt we should apply for the certificate, which would help our budget. It was later confirmed by AI that the IRS website has us listed as 501(C) 3.

### **Officers and Standing Committee Reports:**

**1. President's Report :** Electronically submitted

In addition to his electronically submitted report, Mr. Hebda spoke about the Summit for MTNA Leadership **was** reinvented to coincide with the 2011 national conference in Milwaukee, WI. It will be an afternoon event providing leadership activities during the conference. The Summit could also be attended by local leadership who attend the conference.

Mr. Hebda gave a brief report regarding the 2010 Florida MTNA Fellow recipient, Martha Mier and her sincere appreciation for the recognition at the MTNA Conference in Albuquerque, NM

Marc turned the floor over to Recording Secretary, Mary Beth Purchase to make motions to ratify three e-votes.

1. **Motion made to ratify the e-vote for conference artist, Barry Snyder. The vote tally was as follows: 11 yes, 1 no. (Motion did not pass) M/S/P**
2. **Motion made to ratify the e-vote for conference artist, Spencer Meyer. The vote tally was as follows: 21 yes, 0 no. (Passed)M/S/P**
3. **Motion made to ratify the e-vote regarding the King scholarship endowment. The vote tally was as follows: 21 yes, 0 no. (Passed)M/S/P**

**1a. Ethics:** No report to file

*Leonard Mastrogiacomo (PP)*

**1b. Parliamentarian:** No report to file

*Maria Santilli*

**1c. Composition Commissioning:**

*Joan Mank (PP)*

Ms. Mank asked for suggestions of composers for the next conference 2011. She is requesting that suggestions be sent to her a month before our fall meeting. No compositions for prepared piano will be accepted for MTNA consideration

**2. President-Elect:** Electronically submitted

*Adrienne LeBlanc*

Ms. LeBlanc reported that they collected over the amount needed for the foundation fellow. It was discussed that there be an ongoing fundraising for this award, but that we not have a fellow every year; especially when we cannot come up with a Florida Excellence in teaching recipient each year.

Ms. LeBlanc also submitted a report on the ad-hoc committee on long range conference planning.

**2a. 2010 Conference:** Passed out at the meeting

Lesia Schulha gave a report and said that they decided to go with a smaller hotel. The hotel will be a Hilton Garden Inn. It is an allergen free hotel. Free wireless internet and free shuttle service to within five miles of the hotel. The cost will be \$89.00 per night. Everything will be in one area and the exhibits will be in the entry way to the foyer. There will be no pipe and drape for exhibits. Continental breakfast will be provided.

Ms. Schulha stated that for the conference, Jan Mason needs submissions from District Presidents for the Teachers Recital, which will be held on Friday, November 5 at 3:30 p.m. Ms. Schulha reminded us that district presidents can submit college professors as well. Submissions need to be mailed or e-mailed to Jan Mason, cc to Lesia Schulha

**2b. 2011 Conference:** Electronically submitted

Priscilla Heffield requested help from District 9, who will be co-hosting the event (Tampa) Ann McLean is the chairman. Discussion of budget ensued. It was decided that the budget really couldn't be set without knowing the hotel costs.

**2c. Independent Music Teachers Forum:** No report filed

Rebecca Micha

**2d. Collaborative Performance Forum:** No report filed

Carolyn Bridger

**3. Vice President for Membership:**

Anna Fagan

Ms. Fagan reported that District 5 had the biggest gain in numbers. Membership is dwindling. Ms. Fagan reported that MTNA collegiate membership dues went up this year

**3a. Provisional Membership:**

Charlaine Free

Ms. Free reported that there are currently 30 provisional members and that two members have taken the exam and are now full members.

**3b. College Council:** Electronically submitted

*Charles Turon (PP)*

Mr. Turon spoke to the conflict of competitive events and convocation, and so, the convocation will take place throughout the conference.

**4. Vice President for District and Local Associations:** Electronically submitted-*Jo Plunkett*

**4a. Arts Awareness and Advocacy:** Electronically submitted

Sonja Rozier

Ms. Rozier reported that with our economy, non-profits are downsizing or closing. FAAE meets next week and Ms. Rozier will know more at that time.

**4b. FSMTA Teacher Awards:** No report filed

Michelle Snow

**4c. Taxation and Licensing:** No report filed

Jan Khorsandian

**4d. Collegiate Chapter Chair/VCCI -** No report filed

Megan Walsh

**5. Vice President for MTNA Student Competitive Events:** Electronically submitted

Denise Homsley announced that she is seeking help for competitive events on

Sat, Nov. 6, 2010. She made the following motion:

**Motion: I move that students entering the Florida MTNA Competitions submit their photos and bios in electronic form to their respective coordinators concurrent with their application to MTNA. M/S/P**

Amy Turon requested that it be added to the Procedures Manual.

- 5a. Chamber Music Coordinator:** No report filed Jeanie Darnell
- 5b. Composition Coordinator:** No report filed Carol Payne
- 5c. Junior Coordinator:** No report filed Wanda Louie
- 5d. Senior Coordinator:** No report filed Mary Lou Krosnick
- 5e. Young Artist Coordinator:** No report filed Leonard Mastrogiacomo (PP)

- 6. Vice President for FSMTA Student Competitive Events:** Electronically filed - Mary Seal  
Becky Barlar made the following motion:

**I move that students entering the FSMTA Competitions submit their photos and bios in electronic form to their respective coordinators concurrent with their application to FSMTA.**

**Discussion ensued \*\*\*\* MOTION TABLED UNTIL NOVEMBER**

- 6a. Byrd Piano Ensemble:** No report filed *Norma Mastrogiacomo*
- 6b. Community Service Awards:** Electronically submitted *Martha Stubbs (PP)*  
Ms. Stubbs announced that there were four applicants for the Leroy Greenspan Award and three for the Local President's Award.
- 6c. Concerto Competition:** No report filed Kyung-Ae Gibson  
A discussion ensued regarding application length and travel expenses for winners. No action was taken
- 6d. Gray Perry-Young Collegiate Competition:** No report filed *Norma Mastrogiacomo*
- 6e. Pre-Collegiate Chamber Competition:** No report filed *Liz Kiebler*
- 6f. Pre-Collegiate/Collegiate Guitar Competition:** No report filed Mary McOwen
- 7. Vice President for FSMTA Non-Competitive Events** Tanya Brooks
- Harp category has been requested and adjudication forms have been designed for Student day examinations.
  - Requests have been sent to her regarding putting the Exams online (password protection) and judges sheets.
  - A suggestion was made to put the student Handbook on a cd rom and sent to teachers so they can print out what they need. It would also make it easy to update and correct immediately.

Ms. Brooks made the following motions:

**MOTION: Put all of the activities listed in the Student Activities Handbook online. Open to all members, not just chairman, password protected M/S/P**

**MOTION: That we place the current year Student Day test online, password protected, for Student Day Chairman online M/S/P**

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|---|---------------------|
| <b>7a. Apprentice Judging:</b> No report filed  | Carmen Cuenca       |
| <b>7b. Assistant/Certificates:</b> No report filed  | Betsy Randolph      |
| <b>7c. Student Handbook Revision:</b> No report filed   | Betsy Randolph      |
| <b>7d. Student Handbook Distribution:</b> No report filed   | Bettina Flory       |
| <b>7e. Theory:</b> No report filed  | Valentin Bogdan     |
| <b>8. Recording Secretary:</b> Electronically submitted   | Mary Beth Purchase  |
| <b>8a. Archives/History:</b> No report filed  | Tammy Davis         |
| <b>9. Corresponding Secretary:</b> Electronically submitted   | Lisa Leonard        |
| <b>10. District 1 President:</b> No report filed<br>Helen Dingus reported   | Emilie Bova         |
| <b>11. District 2 President:</b> No report filed  | Norma Mastrogiacomo |
| <b>12. District 3 President:</b> No report filed<br>Carolyn Troupin reported  | Carolyn Troupin     |
| <b>13. District 4 President:</b> No report filed  | Liz Kiebler         |
| <b>14. District 5 President:</b> Electronically submitted   | Priscilla Heffield  |
| <b>15. District 6 President:</b> No report filed  | Zelda Jensen        |
| <b>16. District 7 President:</b> No report filed  | Candace Sundby      |
| <b>17. District 8 President:</b> No report filed<br>Lesia Schulha reported  | Lesia Schulha       |
| <b>18. District 9 President:</b> Electronically submitted   | Duncan MacMillan    |
| <b>19. Editor:</b> Electronically submitted<br>Ms. Barlar outlined numbers printed and the cost of newsletter and expressed concern over the costs. She stated that conference information will be included in the next newsletter. Marc Hebda established an Ad-hoc committee to explore the best way to go green and save the cost of having a printed newsletter, by sending it electronically. Al Rozier, Becky Barlar, Adrienne LeBlanc will comprise an Ad-hoc committee to report back in the fall regarding going electronic with the newsletter. | Becky Barlar        |
| <b>19a. Manual of Procedures:</b> Electronically submitted<br>Ms. Jensen made the following request:  | Zelda Jensen        |

“I therefore would like to request that all the chairmen update their own procedures (as recommended in the website under “Manual of Procedures”), before sending them to me for editing. Currently everyone should have an e-copy of their particular job description, however I can provide one if necessary.”

Ms. Jensen reports that no new suggestions have been submitted by any of the chairmen. With regard to the change of time lines back to a Fall Conference, it is difficult for her to make decisions about procedures without having knowledge of the jobs. It would be much appreciated. If the current chairmen could take a look at their copies, do the revisions according to the new time line, and submit their rough drafts to Zelda as soon as possible.

**19b. Webmaster:** Electronically submitted

Amy Turon

With the new Adobe software purchased by FSMTA, Ms. Turon has created a lot of online pdfs so that registrations and applications can be filled out online. She can create a dynamic newsletter that can be easily updated.

**20. Certification:** Electronically submitted

Helen Dings

Ms. Dings has informed us that the National Association has done away with the certification examination, teachers no longer have to be a local, state or district members to become MTNA certified. Ms Dings made the following motion:

**MOTION: I move that we increase our FSMTA Certification test fee to \$55.00 from \$50 plus the \$25 application fee for a total of \$80.00. M/S/P**

Ms. Dings announced that they have just about completed the new FSMTA certification examination, but still need the Music history/literature portion completed.

Ms Dings announced that Mary Beth Purchase received her FSMTA Certification certificate.

**21. Constitution and Bylaws Revision Chair:**

Maria Santilli

Ms. Santilli said that there is nothing to report

**22. Immediate Past President:**

Paulette Kilts (PP)

The amount of the awards can be found online under the FSMTA handbook and in the Foundation section of the website. Charles Turon made the statement that the FSMTA is interested in any opportunities to raise the amount of awards by as much as possible. This issue will be revisited at the Foundation meeting, which will follow this meeting.

**22a. Nominating Committee**

Paulette Kilts (PP)

Paulette requested nominations to be submitted to the Nominating committee. Their first meeting will be at the 2010 Conference in Sarasota

**Unfinished Business:**

**Report on Ad-hoc committee on long range conference planning**

Adrienne LeBlanc

Ms. LeBlanc read her report on the results of the survey sent out.

Discussion ensued regarding dates of conference and conflicts with competitions. The decision to begin on Wednesday or Thursday will be up to each conference planning committee.

### **New Business:**

- **FSMTA President, Marc Hebda** asked for any thoughts on putting informational links that benefit our members on FSMTA website. He mentioned one that he thought was relevant: [www.educationdegree.com](http://www.educationdegree.com) .

It was suggested that it be left up to the President and his advisory council to decide whether to add the links as they come in.

Mr. Turon made the following motion:

**MOTION: I move that informational links can be added to the website with the approval of the president and President's Advisory Council. M/S/P**

- **Ad hoc committee on District Concerto Competition** Paulette Kilts (PP)

### **Preliminary report of Ad Hoc Committee to overhaul Concerto Competition**

#### **Rules and Procedures**

**June 12, 2010**

Chair - Mary Seal VP for State Competitive Events

Members - Rosalie Gregory and Paulette Kilts

This is an attempt to clarify and streamline the organization of the competition for the districts, and to make the application process easier to understand, and eliminate redundancy in forms for the students and parents, and to review the rules to see if any changes need to be considered.

Items that we have discussed include:

1. Merging application and rules forms.
2. Have student pictures and bios sent electronically
3. Ways to help district chairmen run their event, especially when they have few entrants per instrumental category. Our suggestion is in situations where there are 3 or fewer entrants per category, only one of the three judge panel members needs to be a specialist in that instrument.
4. Accompanist issue: For several years we have had the rule that the teacher of the student entrant may only accompany the student at the district competition - not at the state level. There have been many problems associated with this, especially at the 2010 competitions, and we would like to have this changed.
5. Age of students once they win at State level.

Paulette Kilts made the following motion for Mary Seal:

**MOTION: At District and State levels of the FSMTA Concerto Competition, teachers are permitted to accompany their students. M/S/P with one opposed**

- **Mary Seal** asked for suggestions concerning age of students entering the competitive events to be directed to Mary Seal, Paulette Kilts and Rosalie Gregory.
- **King College Music Education Scholarship Endowment** Paulette Kilts (PP)

**Report from the Ad Hoc committee on the Gordon and Helen King Music Education Scholarship Award** June 12, 2010 Paulette Kilts

Former FSMTA President, Helen King, has given funds to FSMTF for the establishment and endowment of a new annual scholarship award which will benefit a student who is pursuing a college degree in music education. Committee members are FSMTA President Marc Hebda, FSMTF President Paulette Kilts, and Vice President for FSMTA Competitive Events, Mary Seal.

After speaking with Helen King, and learning about what she envisions for the award, the committee members met together on May 14, 2010 to see how we might put this into practice. Below is a summary of the criteria:

**Gordon and Helen King College Music Education Scholarship Award**

This award is given to a student pursuing a Bachelor of Music Education degree and in need of financial assistance.

**Student eligibility:**

Any student who is completing sophomore or junior year pursuing a Bachelor of Music Education degree, and will be studying during the next term in a Florida college or university. Student does not need to be a Florida resident.

**Application process -**

Student must complete -

application including info on year in college, principal instrument, name of college they will attend during the next term, name of teacher recommending them, college associations affiliation-presentations made

a written essay incorporating the following topics -

what excites you about music education,  
why they chose a music education degree,  
plans after BME completion and any special financial considerations

Student must provide - letter of recommendation from an active FSMTA teacher with whom they study

Student must submit completed application and letter or recommendation to the King Scholarship award chairman.

Application deadline - coincide with State Competitive events day deadline

**Selection process -**

Three judges appointed by King Scholarship award chairman will make the selection. None of the judges should be faculty from a college that has an applicant.

The cash award will be presented to the winner during the State Competitive events day awards ceremony. The check will be written to the institution the winner will be attending during the next term.

*For Executive Board information only:*

The scholarship will be announced through the state newsletter, on the website and by email to college faculty members.

- A Discussion ensued to reword the name of the degree to read a Bachelors degree in music education to include other degrees with an emphasis in music education (i.e., BA in music education)
- Under Eligibility:  
To prove financial need, it was suggested that students could satisfy the requirement by sending in a copy of their verification letter of financial need that is sent to them by their school or FASFA.

**Upcoming Events:**

FSMTA Annual Conference. November 3-6, 2010, Sarasota

Florida MTNA Competitions, November 6, Bradenton

FSMTA Executive Board Meeting, Wednesday, November 3, 1:00 – 4:00 p.m., Sarasota

FSMTA Executive Board Meeting, Saturday. November 6, 7:00 a.m., Sarasota

Southern Division Competitions, January 14-17, 2001, Columbus, GA

MTNA National Conference, March 26-30, 2011, Milwaukee, WI

Marc Hebda declared the meeting adjourned at 2:24 p.m.

Respectfully submitted,

Mary Beth Purchase  
Recording Secretary