

Since June 2008 the Procedure Manual was updated to reflect the changes below.

(Please see the 2007-2009 updates in the web site for the exact wording. Many thanks to Amy Turon for all her work “cleaning up” and making everything look professional on the web site).

1. Composition Commissioning Chair was moved from the responsibility of President Elect to that of President. (Requested by President PK)

- 2 a) FSMTA Teacher Awards
- b) Community Service Awards and
- c) MTNA Student Composition Coordinator

The above 3 sections of the manual have the same new addition, namely that brief biographies be prepared ahead of time for all the winners so that the information can be shared publicly at the presentation of the awards. This is in addition to the usual preparation of certificates, plaques etc. (Requested by President PK)

3. Recording Secretary procedures including those of Archives/History Chair were updated 10/31/08. (Suzanne Jarvis)

4. Arts Awareness and Advocacy procedures were updated 10/4/08. (Sonja Rozier)

5. Treasurer Al Rozier approved motion that the Florida State Music Teachers Association not allow money to be expended over budget without an appropriate budget amendment was also incorporated.

6. VP for Membership was updated by Becky Barlar.

An e-mail enquiry was sent on 10/2/08 to all chairs regarding their current e-mail addresses. Only 2 had changed their e-mails.

Submitted by Zelda Jensen