

FSMTA Winter Board Meeting
February 1-2, 2008

Recording Secretary Report 8b.

November 19, 2007, I researched information about adding the MusicLink link to our state website for President, Paulette Kilts. The information I found was on page 2 of the FSMTA Winter board meeting that was held, Friday, January 12, 2007, 3 pm at the Holiday Inn Select in Tallahassee. The minutes stated that “Ms. Callobre reported she is surveying voting members of the Board regarding having an outside music organization, MusicLink, on our Links page.”

November 26, 2007, I submitted to the Royal Palm Beach branch of Wachovia Bank the signature cards and letter of explanation for the new signatories on the FSMTA account.

January 4, 2008, I sent the minutes and records for FSMTA and FSMT Foundation spanning years 1988-2005 to Tammy Davis (Archives/History) to be placed in the FSMTA Archives at UCF.

January 30, 2008, I faxed a letter of explanation to Charles Schwab & Co. Inc, specifying the outgoing Authorized Agents, remaining Authorized Agent, and incoming Authorized Agents for the FSMTA Schwab One Organization Account. The information from our October Installation did not meet their specific needs. I also faxed a completed page 2 of Form A.

Respectfully submitted,

Suzanne Jarvis, Recording Secretary