

Dear Chairpersons,

The Manual of Procedures is now on the state website, www.fmta.org, thanks to Amy Turon, who has done a huge amount of work on it.

The current manual is the one dated 2007-2009. If you have any changes in your job description please e-mail them to me and I can incorporate them. You should still have the e-copy that I sent to you.

If you want to see the actual changes, they are marked in red in the 2005-2007 version which is also available for viewing.

I have 2 e-mail addresses in some cases: One from the membership directory which was updated recently in September and one from my files. Please notify me which one I should use (in case the other does not get sent back to me).

With thanks,

Zelda Jensen

Revised addendum to report:

1. Several responses since a request on October 2, 2008 for e-mail address changes, were received.

2 Procedural Updates were received from :

Arts Awareness and Advocacy Chair
Recording Secretary
Archives - History Chair.

These updates will be submitted to Amy Turon for the fsmta website, www.fmta.org

Submitted by
Zelda Jensen
Manual of Procedures Chair