

FSMTA 2008 Fall Executive Board Meeting

Ybor Room, Hillsborough Community College
Ybor City, Florida

Friday, October 24, 2008
2:00-5:30 p.m.

President Kilts called the meeting to order at 2:13 p.m.

Roll Call was by signature. Attending were:

Paulette Kilts	Al Rozier	Martha Stubbs
Marc Hebda	Norma Mastrogiacomio	Sonja Rozier
Rebecca Barlar	Nancy Shakelford	Charles Turon
Joanne Smith	Lesia Schulha	Megan Walsh
Mary Seal	Adrienne LeBlanc	Amy Turon
Tim Murphy	Maria Santilli	Priscilla Heffield
Suzanne Jarvis	Millicent Callobre	Denise Homsley

Minutes of the 2008 FSMTA State Conference Board Meeting were approved with the following corrections:

- 1) In section 3. Dealing with Honorary Member information, strike the sentence "Check as part of directory on website for the end of the list" and replace it with "**This list can be found at the end of the membership directory on the website.**"
- 2) In section 20, In Ms. Dingus's third motion, add the phrase "**the motion was seconded**" after the sentence "The fee will be determined by the FSMTA Executive Board."

Maria Santilli and the recording secretary will communicate via email to make sure that all information regarding by-law changes is correct in the minutes.

Mrs. Kilts asked Charles Turon to serve as the Parliamentarian for this meeting.

Mrs. Kilts amended the order of the agenda to place the position of Composition Commissioning position from 2a. under PRESIDENT-ELECT, to 1c. under PRESIDENT as a permanent change. The amended order was approved.

REPORTS:

TREASURER'S REPORT:

Report filed electronically. Al Rozier mentioned that FSMTA has taken in \$18,884.00. This is normal because of membership renewals. \$9,316.00 has been spent for a net profit of \$9,844.00. On the Balance Sheet, our combined bank accounts and investments show \$73,609.00.

Mr. Rozier presented some comments from his discussion with a lawyer regarding the procedures of funding our state conferences and also the funding of our state events which are held apart from the conferences. The lawyer was concerned that competitions held apart from the conferences may not be viewed as benefitting the membership, just the students. There is an

important difference between a 501(c)(3) charity designation and a 501(c)(6) professional designation for organizations. A recommendation was to fund these separate events through FSMTF instead of FSMTA. Maybe an association in the host district of the conference would have 501(c)(3) status that could be utilized for financial procedures. After a lengthy time of discussion, President Kilts summarized that the lawyer felt we are within basic guidelines with our compliance with the establishment of our new conference checking account. She stated that in the future, we can continue the topics from our discussion and decide how we might utilize the FSMTF to continue to provide activities for our membership.

1. PRESIDENT'S REPORT.

President, Paulette Kilts highlighted several items from her written report. She appointed an ad hoc committee to consider establishment of a State Competitive event for classical guitar. Mrs. Kilts also appointed Carolyn Bridger as the Collaborative Performance Forum State Chairman, a new position for FSMTA.

She attended the MTNA Summit on Leadership in September 2008. They have changed the policy of needing many copies of materials from each state as an effort to become more "green". Therefore, only 5 extra copies of each newsletter will be needed from the Membership Chairman from now on. This procedure needs to be placed in the Procedures Manual.

The MTNA National Conference will be held March 28-April 1, 2009, in Atlanta, Georgia. Anticipating more attendance from our state, FSMTA has been asked to contribute \$150 to assist with the expenses of refreshments. She then presented a brief preview of the MTNA 2009 Conference.

Charles Turon asked for clarification about the Wellness Symposium at the MTNA Summit. President Kilts stated that more research will be done on this project and more information will be presented on the MTNA website on the new Forum discussion boards.

1a. Ethics. No Report.

1b. Parliamentarian. No Report.

1c. Composition Commissioning. In the absence of Joan Mank, President Kilts announced Clifton Callender as our 2009 Commissioned Composer. His composition is titled "concentric paths" for violin and piano.

2. PRESIDENT-ELECT.

Marc Hebda stated that at present, \$625.00 of the \$1,000.00 needed has been donated to name an MTNA Fellow from Florida. After the monetary goal is reached, the board will need to consider nominees and choose the person for this honor at the Winter Board Meeting.

2b. 2008 Conference. Denise Homsley reported that after the 2008 Conference, The Gainesville and Jacksonville MTA's were able to return all of the seed money to FSMTA and there is money

left over. She will give a full report of the 2008 Conference at the Winter 2009 Executive Board Meeting. Clarification was given to Mr. Hebda regarding the UF monies sent directly to the FSMTA Treasurer which completed the \$2,000.00 seed money.

2c. 2009 Conference. Mr. Hebda announced that the Conference committee is close to “going to contract” with the DoubleTree Hotel in Tallahassee to serve as the conference hotel, 2009. Hotel brochures and Visitor’s Guides were handed out to the board to take back to local and district associations. Information will also be available on the FSMTA website. All events of the conference except for two evening recitals and certification examinations will be held at the DoubleTree.

Mr. Hebda reminded the board that when the conference has been held in Tallahassee, the FSU College of Music has supported FSMTA by funding the concert artist. Because of this, the Dean is instrumental in choosing the artist and, in return, FSMTA has agreed that students performing in the Master Class will be students from FSU. Leonard Mastrogiacomo, working with Dean Gibson, has secured pianist, Ann Schein, as conference artist. Mr. Hebda made the following motion:

****I move that the Executive Board accept the selection of Ann Schein as the 2009 conference artist.**

****The motion was seconded and passed unanimously.**

As part of the **Unfinished Business**, Mr. Hebda reported that, as part of the ad hoc committee appointed by President Kilts, he researched and opened a permanent conference checking account with Wachovia Bank. Because we have the FSMTA and FSMTF accounts with Wachovia, this helps to defray costs and minimum balance requirements for the conference account. \$2,000.00 seed money was transferred into the conference account from the FSMTA account. It will be the responsibility of each conference committee to leave the account with a \$2,000.00 balance as seed money for the subsequent conference committee. Free Visa debit cards will be available to save on the use of checks and also arranges for the money to come directly from the account.

2d. Independent Teachers Forum. No Report.

3. VICE PRESIDENT for MEMBERSHIP.

Becky Barlar gave a brief overview of her report. Our membership is down. She explained the drop in College Faculty members was primarily due to the review of these members’ employment status since last year. We have 804 of which 84 are new members. She also stated that she asked the webmaster to post a statement on the membership information page to explain to the members that it takes time to post membership data and to be patient if your name does not appear right away after paying your dues.

3a. Provisional Members. Tanya Brooks submitted a written report electronically. There are 25 provisional members.

President Kilts mentioned that a committee comprised of Becky Barlar, Marc Hebda, Tanya Brooks and Maria Santilli are going through the by-laws in order to review our membership guidelines and at the Winter Board Meeting there may be some by-laws recommendations in the membership category.

3b. College Council. Charles Turon mentioned that he will present his report with Megan Walsh later in the meeting as a joint report. He also mentioned the efforts made regarding the college guitar competition recommendation and as part of the committee, he agrees that this would serve as an important part of recruitment for college faculty members.

President Kilts then introduced Mr. Ken Hanks, our host at Hillsborough CC. He welcomed FSMTA to the college and explained parking for this Saturday's events. Joanne Smith expressed her appreciation for his efforts on behalf of FSMTA and the board applauded in agreement.

4. VICE PRESIDENT for DISTRICT & LOCAL ASSOCIATIONS.

Report filed electronically, October 30, 2008.

A question was asked about the procedure Local Association Presidents are to follow regarding bringing three copies of the local association's handbook to the State Conference. Since the conference is now in June, this makes the information in the handbooks obsolete. Does this procedure need to be changed? Ms. Kilts responded that this procedure will be addressed with Sheron White, VP for District & Local Associations.

4a. Arts Awareness & Advocacy. In her verbal report, Sonja Rozier brought to the board's attention that the economy is hitting education very hard. The arts advocacy groups are asking for people to discuss and write letters on the topic of "Why do you think the Arts are important to students in your community?". She provided copies of a newspaper article by a school board member in her District which expressed support for the importance of the Arts for students.

Mrs. Rozier continued the discussion from the Summer Board Meeting that FAAE would like to have a link from our website so that the FSMTA competitive winners' bios and pictures can be highlighted on the FAAE site. FAAE will have a page that would say "FSMTA Competitive Winners" and link directly to our website. She made the following motion:

****I move that FSMTA link our state website competition winner page and newsletter information to FAAE.**

The motion was seconded and discussion followed. It was decided that the FSMTA permission forms for posting student bios and pictures were in compliance to this motion.

****The motion passed unanimously.**

4b. FSMTA Teacher Awards. Report filed. In Michelle Snow's absence, President Kilts announced that the FSMTA Local Association of the Year Award and Teacher Award

applications have been updated to be in line with MTNA guidelines and are now available on our website.

4c. Taxation & Licensing. Report filed. In Tanya Brooks's absence, President Kilts requested that the board members contact their local associations to update Ms. Brooks with any changes or information concerning 501(c)(3) status. Becky Barlar mentioned that she has already notified Ms. Brooks that Mid-State does not have 501(c)(3) status and is listed in the wrong category on the report.

4d. Collegiate Chapter Chair/VCCI. Dr. Megan Walsh and Dr. Charles Turon presented a joint report. Twenty students are expected for this first FSMTA Collegiate Convocation. There will be a student recital, as well as college faculty performances. Rex Willis, commissioned composer, will present his composition "Fresco" for solo guitar and guitar ensemble. Rene Gonzalez will be the soloist. Student activities include helping and observing the MTNA competitions, poster session and a roundtable discussion. There has been collaboration among students and chapters. The weekend will end with a luncheon at the Columbia Restaurant.

FAU, Boca Raton, has 11 students in their newly formed Collegiate Chapter and the Florida Gulf Coast Chapter hopes to be formed by the end of this year. That will make five chapters in Florida.

4e. Collegiate Chapter Student Rep. Diana Limeres is now a full member, so a new student rep needs to be appointed. President Kilts stated that maybe that can be done this weekend.

5. VICE PRESIDENT for MTNA STUDENT COMPETITIVE EVENTS.

Joanne Smith reported that this weekend we have a total of 66 entrants. She expressed disappointment that there were no vocal entrants this year. Ms. Smith also mentioned the excellent instruments that had been provided for the competitions this weekend and the superb facilities.

5a. Chamber Music. No Report.

5b. Composition. Written report filed. President Kilts brought to the board's attention that Chair, Carol Payne was pleased that the board approved her request to be able to have three judges for the composition competition and that FSMTA's participating teachers have responded well to this decision. No results of the winners were reported in Ms. Paynes report at this time.

5c. Junior Coordinator. No Report.

5d. Senior Coordinator. No Report.

5e. Young Artist Coordinator. No Report.

6. VICE-PRESIDENT for FSMTA STUDENT COMPETITIVE EVENTS.

VP Mary Seal gave a brief overview of her written report. She thanked Nancy Shakelford, Mary Santilli and Norma Mastrogiacomo for helping with the UCF May 2008 Student Competitive Events.

Arrangements have been made to have the May 8 & 9, 2009 FSMTA Student Competitive Events at FAU in Boca Raton. Dr. Heather Coltman, from FAU, has been very encouraging in these arrangements. The location is very convenient from the highway.

Changes in application procedures are: 1) Have the student's biographical information and picture included along with the state application, and 2) Ask the concerto applicants to name their intended accompanist four weeks before the competition. This will prevent last minute calls for help in securing an accompanist. The student's teacher is not permitted to accompany their student. The forms have been updated and are on the website now. The forms for the other competitions will be updated after Ms. Seal has a chance to discuss these with the various chairpersons.

6a. Byrd Piano Ensemble. Norma Mastrogiacomo mentioned that the Byrd and Gray Perry are at the same time as the FSMTA Student Competitive Events and she will put this information on the table for the board to take back to their associations. Also the ensemble competition sample repertoire information is available. Ms Kilts reminded the board to tell everyone to enter their students in this FSMTA competition in preparation for participation in the MTNA Senior Level Piano Duet Competition. So please encourage your association teachers to participate.

6b. Community Service Awards. Written report submitted. Ms. Kilts mentioned Mark Repasky's articles about the awards and also the article congratulating our 2008 winner, Nora Hansen.

President Kilts then asked Marc Hebda if there is a chairperson on his state conference planning board to whom Mary Seals could have a direct link with to provide winner information for the booklet? Mr. Hebda responded that there is not a chairperson for this. Ms. Kilts asked if he would look into this matter.

6c. Concerto Contest. No Report.

6d. Gray Perry-Young Collegiate. Written report submitted.

6e. Pre-College Chamber. No Report.

7. VICE-PRESIDENT for FSMTA NON-COMPETITIVE STUDENT EVENTS.

Tim Murphy reported that as of this date, there are five handbooks left and made the following motion:

****On behalf of the State Student Activities Board, I move that we do a reprint of 50 copies of the FSMTA Student Activities Handbook for a cost of \$382.60.**

The motion was seconded and a lengthy discussion followed.

Mr. Murphy explained that the teacher requesting a copy of the handbook is charged \$15.00 which goes directly into the FSMTA account. The Handbook Distributor charges a separate fee to the teacher as reimbursement for shipping costs. If a district orders handbooks, that district pays FSMTA for them and then sells them to the teachers who request a book. The updated errata pages will be placed in the reprint copies.

President Kilts asked Mr. Murphy to share details of the Student Handbook revision. He stated that the opening section has been worked on since January. He is still waiting to hear from Betsy Randolph as to the progress of the rest of the handbook at this time. He estimated that there will probably be a revision of the entire handbook during the 2010-2011 term.

****The motion passed unanimously.**

A short discussion followed about the feasibility of posting the Student Activities Handbook on the website. Ms. Kilts mentioned that as the work is being done on the revisions during the time frame mentioned by Mr. Murphy, maybe this can be considered then. Printing costs and profits for the state association were mentioned.

- 7a. **Apprentice Judging.** No activity.
- 7b. **Assistant/Certificates.** Report filed.
- 7c. **Handbook Revision.** No Report
- 7d. **Handbook distributor.** Report filed.
- 7e. **Theory.** No Activity.

8. RECORDING SECRETARY. Suzanne Jarvis prefaced her report by stating that the procedures for transmitting information in our association is in transition between electronic transmittal and keeping hard copies of documents. She included some of these changes in the procedural manual information to Zelda Jensen.

8a. Archives/History. In the absence of Tammy Davis, Suzanne Jarvis presented an overview of the report. The organization of the FSMTA archives has been completed and the link to view the contents is listed in Ms. Davis's report. From Ms. Davis's report, the following motion was made:

****I move that all minutes from meetings, newsletters, and directories should be sent electronically, while magazines and conference programs should be collected and sent to the archives in addition to electronically, if possible.**

The motion was seconded. In the discussion that followed, Webmaster, Amy Turon, mentioned that she would be able to archive all of the FSMTA materials in pdf form and send them on a CD at the end of the year so they can be stored at UCF. President Kilts described how the

association records have been stored and her experiences at the UCF archives with Tammy Davis. There has been no charge for utilizing the services of UCF housing our archives. Also, we will ask Ms. Davis to see if other types of documents could be housed in our archives that we have not included.

****The motion passed unanimously.**

9. CORRESPONDING SECRETARY.

Denise Homsley requested that the board members send all reports to her as WORD documents. It is difficult to open and send reports that have been created in other formats. She also provided FSMTA stationery.

10. District 1 President. Report filed.

11. District 2 President. Report filed. Norma Mastrogiacomo also shared information about the upcoming District 2 meeting for February and stated she was looking forward to seeing everyone at the 2009 conference in Tallahassee being hosted by Districts 1 & 2.

12. District 3 President. No Report.

13. District 4 President. Report filed.

14. District 5 President. Report filed.

15. District 6 President. Report filed from Cindy Kessler.

16. District 7 President. Report filed. Mary Seal mentioned that District 7 has new officers.

17. District 8 President. Report filed. Lesia Schulha highlighted information from her report and the workshop by Joanne Smith at their September District meeting. She also encouraged the board to include student chapter members in the association events when possible.

18. District 9 President. No Report.

19. EDITOR.

Adrienne LeBlanc, highlighted her report and at this point, the decision to change to the Tennant Printing was an appropriate move. President Kilts welcomed Priscilla Hefffield, part of the Editorial Committee, to this meeting.

19a. Manual of Procedures. Zelda Jensen filed her report and then a report with an addendum.

19b. Webmaster. Amy Turon highlighted the following from her report. She has reformatted everything in the procedures manual on the website and the changes are in red on the old edition. The new edition will be fresh and clean. New permission slips for student information and photos has been posted on the website. She has also posted the recent executive board reports on the EB section of the website under the membership tab of the website.

20. CERTIFICATION. Report filed.

21. CONSTITUTION AND BYLAWS REVISION CHAIR.

Maria Santilli reported no changes at this time.

22. IMMEDIATE PAST PRESIDENT.

Millicent Callobre, President of FSMTF, announced that the June Gala netted \$631.50. Also, \$14,000 was placed in a 3 year CD at Wachovia Bank at a rate of 4.25%.

She then highlighted plans for the Wednesday, June 10, 2009 Gala to be held at the Goodwood Museum in Tallahassee. A buffet dinner will be served and guests will be limited to 50 because the room is small. Entertainment, exact cost, and dinner menu will be announced at the Winter Board Meeting. She thanked Marc Hebda for helping with the details and selection of this location for the Gala.

22a. Nominating Committee. Millicent Callobre presented the slate of officers for 2009-2011.

The Slate of Officers for 2009-2011 so far consists of the following committed members:

For President-Elect.....	Adrienne LeBlanc
For VP for Membership.....	(open)—as of 10/22
For VP for District & Local Associations.....	Jo Plunkett
For VP for MTNA Competitive Events.....	Denise Homsley
For VP for FSMTA Competitive Events.....	Mary Seal
For VP for FSMTA Non-Compet. Events.....	Tanya Brooks
For Recording Secretary.....	Mary Beth Purchase
For Corresponding Secretary.....	Dr. Lisa Leonard
For FSMTA Treasurer.....	.Al Rozier
For FSMTF Treasurer.....	(Open)

The Committee is open to any suggestions for the positions of FSMTF Treasurer, and VP for Membership.

UNFINISHED BUSINESS:

Ad hoc committee report: Proposed Guitar Competition Motion

****In order to encourage greater diversity and participation in FSMTA competitive events, the committee moves that FSMTA initiate an annual Classical Guitar Competition as part of the FSMTA Competitive Events beginning in May 2009.**

The motion was seconded. Mary Seal presented information from the committee.

****The motion passed unanimously.**

Determination of State Conference month beginning in 2010 and officer terms for 2009-2011.

The following motion was made:

****The 2009-2011 FSMTA Officers will be installed at the June 2009 FSMTA Conference in Tallahassee, Florida.** The motion was seconded.

****The motion passed unanimously.**

President Kilts then designated 15 minutes for discussion about determining the State Conference month beginning in 2010. The discussion included pros and cons for a June conference or considering an October conference date. After 15 minutes, the following motion was made:

****To table the discussion and continue again at the Winter Board Meeting in January of 2009 with a final vote to occur at the Executive Board Meeting in June of 2009.**

****The motion was seconded and passed unanimously.**

It was then decided to ask the District Presidents to ask the local associations to have a discussion with the members at a meeting regarding the pros and cons of a June or an October conference date prior to the January 30th FSMTA EB Meeting. The District Presidents will be asked to bring the results from these discussions to the FSMTA Executive Board Meeting, January 30, 2009 so the FSMTA EB can consider and include this information at the Winter 2009 EB Meeting discussion of the 2010 conference date selection. Mrs. Kilts stated she will contact the Vice-President for District & Local Associations with this information to disseminate to the associations.

New Business.

Rotation of FSMTA Competitive Events location.

Millicent Callobre rescinded the New Business item.

President Kilts then reminded the board of the following Announcements:

Southern Division MTNA Competitions-January 16-19, 2009, Virginia State University, Petersburg, Virginia

Winter Executive Board Meetings-January 30-31, 2009, Cabot Lodge, Gainesville, FL

MTNA National Conference-March 28-April 1, 2009, Atlanta, Georgia

FSMTA Competitive Events Day-May 8-9, 2009, Florida Atlantic University, Boca Raton, FL

FSMTA/FSMTF State Executive Board Meetings-June 10, 2009, Tallahassee, FL

FSMTA State Conference-June 10-13, 2009, Tallahassee, FL

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Suzanne Jarvis
Recording Secretary